Engineering Technology Industry Council
Meeting held July 24, 2009 at Mentor Graphics

Voting Members

Bob Beisner - phone	SolarWorld
Eileen Boerger	CorSource
Art Johnson	KPFF
Gary Kaleta	Gunderson/OMI
Nick Konidaris	ESI
Jon Lind	IBM
Kathy Miller - phone	H-P
Steve Pawlowski	Intel
Mike Rohwer	PHTech
Paul TenZeldam	Tektronix
John Willis - phone	CH2M Hill
Craig Zemke	Jeld-Wen
Fred Ziari	ezWireless

Nonvoting Members

Charlie Jones	OIT
Rich Linton	UO
Bruce Schafer	OUS
Renseng Su	PSU
Ed Thompson	OHSU

Other Attendees

Malgoreta Chrzanowska-Jeske	PSU
Lita Colligan	OIT
Richard Croft – phone	EOU
Dan Hammerstrom	PSU
Mark Lonergen	UO
Jim Lundy	OSU
Fred Pratter	EOU
Michele Vitali	OUS

As Chair Fred Ziari was slightly delayed to the meeting, Bruce Schafer opened the meeting and asked for approval of the April 17, 2009 minutes. A motion was made, seconded and unanimously approved to accept the minutes.

Final 2009-2011 Budget Allocation
The voting members discussed the fact that ETIC received a 15% reduction to the base budget, decreasing it from $38.3 million to roughly $32.578 million. It was a valiant effort by all of our council members and could have been a lot worse. Bruce was thanked for organizing all the meeting with the legislators. The members discussed recommending a prorata adjustment across the campuses as shown in the following table. Steve added that any other allocation would send us back through a replanning cycle.

Engineering Technology Industry Council, 2009-2011 Biennium

EBL Budgets -- $ millions	EOU	OHSU	OIT	OSU	PSU	SOU	UO	WOU	OPAS	Total
Sources of funds										
Base budget for ETIC-related programs -- all sources except ETIC allocation & private support	0.180	37.071	9.33	15.83	24.494	0.960	21.000	0.950		109.816
Proposed allocation from ETIC budget ($M)	0.475	2.000	1.48	20.58	8.030	0.560	3.096	0.790	1.310	38.322
Expected private support ($M)	0.000	5.952	1.48	10.00	8.030	0.260	10.000	0.300		36.022
Total ($M)	0.655	45.024	10.29	30.58	40.554	1.780	34.096	2.040	1.310	165.020
Personnel supported (FTE)										
Existing faculty	2.5	5.0	3.0	44.00	17.8	1.8		4.0		78.1
New faculty		1.5	2.0			0.8	1.0	1.5		6.8
Existing staff		2.0	2.0	10.00	4.0	0.3			0.8	19.0
New staff		1.5	0.5				2.0			4.0
Total	2.5	10.0	7.5	54.00	21.8	2.8	3.0	5.5	0.8	107.1
New positions created										
Faculty		1.5	2.0			0.8	1.0	2.0		7.3
Staff		2.0	0.5				2.0			4.5
Total		3.5	2.5			0.8	3.0	2.0	0.0	11.8
Uses of ETIC funds ($M)										
New facilities		0.075	0.300							0.375
Improvements to facilities	0.092	0.075						0.050		0.217
Laboratory equipment		0.100				0.038	0.816	0.100		1.054
Other equipment	0.069	0.025					0.300			0.394
Other one-time expenses		0.200	0.090	4.80				0.140		5.233
Existing faculty salaries & benefits	0.255	0.530	0.400	12.77	6.480	0.370		0.250		21.060
New faculty salaries & benefits	0.000	0.600	0.160			0.060	0.200	0.250		1.270
Existing staff salaries & benefits		0.150	0.410	1.70	0.602	0.030			0.080	2.967
New staff salaries & benefits	0.000	0.120	0.080				0.300			0.500
Services & supplies	0.034	0.075	0.020	0.53	0.948	0.005			0.020	1.631
Other	0.030	0.050	0.020	0.78		0.057	1.480		1.210	2.415
Total	0.480	2.000	1.480	20.581	8.030	0.560	3.096	0.790	1.310	38.327
Total salary & ben. for existing faculty & staff	0.255	0.680	0.810	14.470	7.082	0.400	0.000	0.250	0.080	24.027
Other budget items	0.225	1.320	0.670	6.111	0.948	0.160	3.096	0.540	1.230	14.300
Total	0.480	2.000	1.480	20.581	8.030	0.560	3.096	0.790	1.310	38.327
15% Reduction of total budget	0.072	0.300	0.222	3.087	1.205	0.084	0.464	0.119	0.197	5.749
Net	0.408	1.700	1.258	17.494	6.826	0.476	2.632	0.672	1.114	32.578

* Allocations are based on calculated estimate of adjusted base budget. Final total ETIC budget may be different and allocations will be pro-rated accordingly

July 24, 2009

A motion was made, seconded and unanimously approved to spread the percentage reduction across all the campuses. Bruce requested that we receive revised metrics based on the new allocation over the next month and noted that there would be a small add-back due to the inflationary adjustment.

Passing of the Gavel

Fred Ziari thanked the Council for allowing him this opportunity to serve as Chair for the past two years. With the start of the new 2009-2011 biennium, it is now time to pass the gavel to Vice Chair Steve Pawlowski of Intel. Steve thanked Fred for his leadership dedication and service and is looking forward to the next two years. He stated it may be difficult to increase our budget in the next cycle which means we will need to look at alternative funding sources. We will be doing some brainstorming so we can supplement our funding.

Bruce added that Eric Meslow, CEO of Timbercon in Lake Oswego and member of ETIC for the past four years, has accepted the position of Vice Chair.

Planning Process for Next Biennium
Steve turned it over to Bruce to discuss a possible planning schedule for the next cycle. The next opportunity to present our strategy to the Board of Higher Education will be approximately March of 2010. They will submit their proposed budget for the university system to the Governor in June or July.

Possible Planning Schedule

	Milestone	Format
Aug/Sept	Develop revised Strategy	PowerPoint
Oct	Review Strategy/Goals/Criteria*	PowerPoint
Nov	Campus goals prepared	PowerPoint
Dec	Review campus goals*	PowerPoint
Jan	Develop campus plans	Word
Feb	Review/adjust/approve campus plans*	Word
Mar	Present to Board of Higher Education	PowerPoint / Word
Apr	Revise as needed*	Word
June	Approval by Board of Higher Education	Word

* Regular ETIC Meeting

Steve would like to schedule some interim strategy meetings between now and then. One of the topics being discussed is energy. This is an opportunity for us to look at our visions. It may also mean we may need to take a closer look at our charter.

Retention Task Force
Bruce reminded the council that about a year ago we decided we needed to do a better job of retaining the students that complete the degrees. All of the campuses have joined a Retention Task Force, along with a couple ETIC industry members and they have been reviewing best practices in several categories, including:

- Bridge programs
- Community building programs
- Early exposure to research
- Lower-division programs
- Minority programs
- Project-based learning
- Women's programs

They plan on making a formal recommendation at October meeting as to what can be done with existing and additional resources.

Scorecard Rollup as of 6/30/09
Bruce presented a preliminary rollup of the 6/30/09 scorecards collected from the eight campuses. The fiscal rollup includes some carryover, probably due to lags in hiring; 31 new FTE were forecasted, and 25 were hired by the end of the biennium. He noted that some campuses exceeded their private support goals substantially, and some did not.

For total degrees granted, we have been flat to down for several years now. We are now at about 1.25X. In research dollars, we are now a bit past 2X compared to 1999, but our strategic goal is 5X.

Steve added that when we were in Salem one of the things we were often asked was how are we doing compared to our goals? We are going to receive increasing scrutiny in this area. The question was asked about how we are doing with respect to capacity. Steve makes the assumption that they made their goal with respect to capacity. Fred added we need to look at whether the lack of reaching the goals is funding related or if there are other reasons.

Campus Scorecard Presentations – 07-09 Biennium

EOU – Fred Pratter presented the 6/30/09 scorecard report which can be found on the ETIC website at http://www.oregonetic.org/scorecards/07-09/FY09EOU06-30.pdf
Their carryover will be used soon. They are still trying to figure out where the private support goal of $890,000 came from. They are lucky to receive any private support. They have started to make some local partnerships.

OHSU –Ed Thompson presented the 6/30/09 scorecard report which can be found on the ETIC website at http://www.oregonetic.org/scorecards/07-09/FY09OGI06-30.pdf
They had carryover due to hiring and concerns over budget. There is variance because the goals that were turned in were created over 3 years ago before they went from a school to a department. There are currently 55 PhD students in the pipeline which is good for the size of their department.

OIT –Charlie Jones presented the 6/30/09 scorecard report which can be found on the ETIC website at http://www.oregonetic.org/scorecards/07-09/FY09OIT06-30.pdf
They did hire new faculty, but with general funds rather than ETIC funds. There is still growth occurring in the student credit hours.

Certificates of Participation

Bruce reminded the Council that we received authorization to issue debt service items called Certificates of Participation (COPs) to purchase equipment and make capital improvements as part of our 07-09 biennium funding. OSU and PSU reported on how the proceeds were used.

OSU –Jim Lundy presented the 6/30/09 Certificate of Presentation draft report which can be found on the ETIC website at http://www.oregonetic.org/scorecards/07-09/OSU_COP_report_6-30-09.pdf

PSU –Dan Hammerstrom presented the 6/30/09 Certificate of Presentation draft report which can be found on the ETIC website at http://www.oregonetic.org/scorecards/07-09/PSU_COP_report_6-30-09.pdf

There being no further business the meeting was adjourned.